



**ANNUAL REPORT TO PARENTS
2019**

Clydach Primary School Governors

A governor's tenure of office lasts four years.



Governors 2018-2019

Appointment dates as below

Governors Appointed by the Local Authority

Mair Lewis 09.01.2018

2xVacancy

Governors Appointed by Minor Authorities

Melissa Bowmer 09.1.2018

Governors Elected by Parents

Mr M Truscott 1.6.2016

Mrs S Jones 20.6.17

Mr W Jones 18.9.17

Miss E Jones 31.12.17

Governors Elected by Teaching Staff

Mrs S McComas

Governors Elected by Non-Teaching staff

Mrs Debbie James

Governors Appointed by Co-option

Mr I Jenkins 25.2.13

Dr Jan Kauphold 10.2.14

2xVacancy

The Governing Body would like to place on record their thanks to colleagues who have left the Governing Body over the past year: Mr Ian Jenkins, Mrs Sian Jones. Mr Wayne Jones.

Governors 2019-2020

Governors Appointed by the Local Authority

Mair Lewis 09.01.2018

Jan Jarman 22.08.19

Governors Appointed by Minor Authorities

Melissa Bowmer 09.1.2018

Governors Elected by Parents

Mr M Truscott 1.6.2016

Miss E Jones 31.12.17

Mr Carl Walker 23.09.19

1 x vacancy

Governors Elected by Teaching Staff

Mrs K Bennett 23.09.19

Governors Elected by Non-Teaching staff

Mrs Debbie James

Governors Appointed by Co-option

Dr Jan Kauphold 10.2.14

Mr W.Jones 23.09.19

2 xVacancy

The governors are pleased to welcome the return of Mr W.Jones and Mrs J.Jarman for 2019-2020 Governing Body in addition to Mr C. Walker as parent governor.



Introduction: Chair of Governors

Dear Parents/Carers,
This Governors' Annual Report to Governors is a shared document of information about our school, Clydach Primary in the academic year 2018-2019.

The purpose of the report is to explain the work of the governors and the value that the governors' role adds to our school and its importance.

Our governors come from all walks of life and share a common vision. This vision is to support Clydach Primary School to provide the best education and experiences to develop all children's potential.

The main role as a Governing Body is the provision of an equal balance of challenge and support. Our collaborative decisions reflect a shared responsibility to impact on the education and well-being of our children and staff.

The governors visit the school throughout the year on a number of occasions and for varied reasons. We are always impressed by our polite and enthusiastic children who are eager to share their learning with us.

On behalf of the Governing Body, I extend our thanks to our head-teacher, Mrs Emma Peters, and to all staff for their dedication to the learning and teaching of our children throughout another busy, successful year.

Thank you for your continued support

Mair Lewis

Chair of Governors (2019-2020)



Governors' Meeting

The Governing Body meets at least once a term and additional meetings are arranged as necessary.

The following sub-committees also meet and report to the Governing Body each term:

- Finance and Staff/Personnel
- Premises and Health/Safety
- Curriculum and Standards

CURRICULUM

- Currently working through making changes introducing aspects of the new curriculum
- New AOLE working groups:
 - Health and Well-being: Mrs Peters/Mrs Bennett
 - Expressive Arts: Mrs Rees/Mrs Downes
 - Literacy and Communication: Mrs McComas/Mrs Morgan
 - Humanities: Mrs Gray/Mrs Llewelyn/Miss Miller
 - Science: Mr Bevan/Miss Wood
 - Technology/Maths: Mr McComas
- Action research being carried out by staff through their areas of learning
- Health and well-being: Well-being surveys for staff, pupils, and parents created and being rolled out.
- Child Protection training being carried out
- ALNCo, Headteacher attended safeguarding, My Concern training conference in Cardiff
- Using My Concern – all staff now have user access.
- Been trialling Foundation Phase working day in Year 3 and Year 4 last year now being embedded. Rolling out to upper KS2.
- Implementing missions in KS2, challenges in FP continuing
- Introduced Epic Planning
- Introduced immersion days for new topics this term as a stimulus for creative and independent learning and thinking
- Planned reflection time in each class
- Encouraging further development of Outdoor learning in both departments – across the school training for most staff members.
- Developing Outdoor learning in KS2 and outdoor classroom
- ALNCo and Headteacher visited Blaenymaes in regards to behaviour policy and scheme

- New behaviour policy being implemented throughout the school using a Swan mascot approach and coloured tier system.
- Re-introducing golden time in both departments – Structured golden time
- Promoting the use of SNOT throughout the school to develop independence
- Mrs McComas Deputy Headteacher leading implementation of new curriculum and teaching and learning
- New Curriculum training booked for SMT and ongoing for staff as/when appropriate linked to AOLES
- Writing map outlining genres of writing across and planned activities across each term continues to be developed and implemented
- Foundation Phase focus on handwriting and letter formation

WELSH

Clydach Primary is an English Medium School> Welsh is taught as a second language throughout the school. It is addressed through specific lessons and children are also encouraged to use the Welsh language incidentally throughout the day as well as during discreet lessons.

These opportunities enable children to gain increased confidence and fluency in Welsh oracy, reading and writing.

The school has access to support from the Athrawon Fro – a teacher employed by the Local Authority to provide support and guidance to schools in teaching Welsh

The school was awarded for their achievement of the Bronze Siarter Iaith Award in the Spring Term

This award promotes the use of everyday and incidental Welsh across the school

SPORTING AIMS AND PROVISION FOR SPORT:

Physical Education focuses on developing pupils' enjoyment, confidence and skill in physical activity and introducing them to the pleasures of sport. It is a practical subject, which gives all children, irrespective of age or gender, opportunities for participation, enjoyment and success.

Physical education promotes personal, social, intellectual and physical skills and at our school it attempts to foster co-operation, tolerance and self-esteem. Our school aims to promote an enjoyment in undertaking exercise in all children that will, hopefully, be continued into adulthood as part of a healthy lifestyle.

Pupils are encouraged to plan, perform and evaluate their work as part of the physical education programme but the main emphasis is on participation.

Opportunity to participate in dance, music and movement, gymnastics and games will be provided every term, using indoor and outdoor environments where appropriate. The ideals associated with fair play and good sporting behaviour will be encouraged at all times.

Every attempt will be made to fully integrate all children into participating on equal terms with other children.

The Health and wellbeing and the expressive Arts aspect of the new curriculum will continue to support these learning opportunities for pupils.

All staff members make good use of the facilities for PE in both buildings. We have two halls with large and small apparatus, an outdoor yard with markings for outdoor activities. Another very successful sports day was held in the summer of 2019 at Coedgwilym Park.

Premises

Each year we agree a program of routine works to improve the school environment and also ensure ongoing compliance with Health & Safety requirements. In addition, meeting with pupils involves them in how they would like to see improvements made.

Regular safety walks by the Head teacher, Caretaker and Governing Body ensure compliance. In addition, all staff are encouraged to report any concerns.

Over the last Summer break there was a major project undertaken to refurbish the Infant building Toilet facilities in our Early Years Unit. This has provided enhanced facilities and also improved access to users.

A rolling program of painting and decorating is underway and has been well received by staff and pupils alike.

We are working towards ensuring easy outdoor access for all classrooms and are providing Canopies for outdoor learning to be an all-weather experience. We have also carried out a refresh of our outdoor play equipment and line markings for outdoor play have been repainted.

Road safety improvements have been carried out by the Local Authority Highways Department to provide more visible road markings and an increased capacity crossing area outside the Junior building. This was part of a wider traffic management scheme in the area around Clydach Primary. Of course we remind parents and pupils to remain vigilant when walking to and from School and to observe parking restrictions in place.

The safeguarding of our children is of paramount importance and we work hard to keep the school premises safe. We are currently investigating improved access arrangements for the Infant building which will also make the visitor experience more suitable.



TOILET FACILITIES

The foundation phase building has three sets of toilets as well as two disabled toilets. They are monitored and cleaned throughout the school day. There is also one staff toilet available in this building.

The Key Stage 2 building has three sets of toilets for the children to use as well as two staff toilets. They are monitored and cleaned throughout the school day.

DISABLED CHILDREN

Both buildings have limited disabled facilities. We do however have level or ramp access into all buildings. We have three disabled toilet facilities, one of which is within the infant building and the other in the infant department canteen building. The third is in the new wing of the Key Stage 2 building.

Every attempt is made to fully integrate **all** children into the everyday life of the school.

GRANTS/FUNDING

RCSIG/PDG is used to ensure that appropriate resources and purposeful interventions are in place for all pupils to extend their learning.

These grants are broken down as follows:

RCSIG

Ensure each pupil profits from excellent teaching and learning, focusing on

- Improving Literacy
- Improving Numeracy
- Breaking the link between disadvantage and educational attainment

PDG

Breaking the link between disadvantage and educational attainment

FINANCE

SCHOOL: Clydach Primary

STATEMENT OF ACTUAL EXPENDITURE 2018/19 FINANCIAL YEAR

	Delegated Expenditure £	Non-Delegated Expenditure £	Total Net Expenditure £
Teachers' Salaries	521,865	0	521,865
Salaries	263,110	0	263,110
Other Employee Costs	40	0	40
Premises	13,620	0	13,620
Transport	1,690	0	1,690
Supplies & Services	212,131	0	212,131
Recharges	0	0	0
			0
Gross Expenditure	1,012,456	0	1,012,456
<i>Grant Income</i>	-158,086	0	-158,086
<i>Income</i>	-76,070	0	-76,070
Gross Income	-234,156	0	-234,156
Net Expenditure	778,300	0	778,300

RESERVES:	£
FINAL FORMULA ALLOCATION:	784,224
TOTAL NET EXPENDITURE:	778,300
TRANSFER TO / (FROM) RESERVES:	5,924
OPENING BALANCE ON RESERVES 01/04/18	32,282
CLOSING BALANCE ON RESERVES: 31/03/19	38,206



ADDITIONAL LEARNING NEEDS (ALN) POLICY

Full details of our additional learning needs provision are described in our ALN policy which can be obtained from school or on our website.

This policy is reviewed annually and updated in line with Code of Practice when necessary. The named 2019-2020 Governor for Additional Learning Needs is Mrs M.Bowmer & Child Protection is the Chair of Governors, Mrs Mair Lewis. (2019-2020) The Additional Learning Needs coordinator is Mrs Karen Bennett.

Success of the school's policy is reflected in the impressive improvement pupils make which is constantly monitored and assessed throughout the year.

ALN information

- Implementing new ALN changes following agreed implementation plan. E.g ADDS session to introduce the changes. Teacher, TA and Governor training/update.
- Currently ALN reform has been postponed. Awaiting further training/update – IDP format specifically.
- ALNCo is now job sharing in Reception and 0.5 management time to manage the increasing demands and needs of the role.
- Recently achieved ASD Awareness certificate as a school following training of all staff and changes to environment and practise. All teachers, TA's, pupils and some governors completed the Autism Aware certification training.
- We currently have 4 pupils on a PSP reduced timetable due to behavioural needs. Ongoing reviews. 2 pupils possibility of an EOTAS referral is needed.
- Recently had 2 ADHD diagnosis for pupils and have now started medication.
- Several ND pathway referrals made for ADHD and ASD, speech and language and behaviour support. All referrals accepted and successful.
- Accessing Exchange counselling heavily – emotional and anxiety based needs.
- Reduced the amount of children on IEPs in readiness for IDPs and ALN Reform and using interventions to support.
- One page profiles introduced for all statement children and are to be reviewed twice through the year.
- Person Centred Practice implemented in Statement review process fully and beginning to introduce across the board where appropriate. TA training been arranged for this term. ALNCo has attended PCP Lead training event.
- Introduced whole school testing to obtain maths ages and spelling ages from Years 1 / 2 – 6 alongside Suffolk reading testing for reading ages to obtain benchmark baselines and to calculate value added for reading, maths and spelling.

- Intervention slots added into support timetable to manage interventions.
- Current Interventions/support: DCD, small group support, Toe by Toe, PAT, Power of 1 and/or 2, Catch up Literacy, Catch UP Numeracy, Nurture, Speechlink, Language Link, Speech and language.
- Current Outside agency support: Behaviour support (BST), Educational Psychologist (EP), Exchange Counselling, Speech and Language (SALT), CAMHS, Occupational therapy (OT), Audiology, Ophthalmology, Hearing and Vision specialist teachers, Family support, Social Services.
- ALNCo and support teacher attending specific and relevant training to needs.
- ALNCo attended ALN Reform update training. ALNCO Network meetings and Legal training.
- Current Wellcomm screening has identified language difficulties on entry to nursery last year and currently this year. Reflecting in Speechlink and language link screening results in Reception.
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- Nursery Teacher set up Wellcomm working groups to support needs.
- Continued use of Speechlink and Language link, renewed Junior Language link due to needs in KS2 dept. Intending to use progress measures of the intervention this year following updated training by County.
- Currently 10 EAL pupils. Support on offer is limited. 1 pupil did receive a block of support and we have requested further this year.
- EAL survey training been booked in order to complete PLASC this year without EAL Specialist teacher support due to the decrease in service support.
- Well-being Survey set up for all pupils, staff and parents to complete.
- ALN Cluster working group set up and meetings attended.
- ALN ALNCo working party set up with Portmead and Bishopston Primary schools.
- ALN transition to secondary school improved with cluster Comprehensive school this week in attending meetings, annual reviews, information sharing and cluster ALNCo working.
- Currently 1 visit per term from Educational Psychologist – Alison Griffiths.
- My Concern being implemented.

LOOKED AFTER CHILDREN (LAC)

New regulations issued by the Welsh Assembly Government will enact section 20 of the Children and Young Persons' Act 2008.

The Designated Person for LAC in each school and pupil referral unit will need to work closely with the governing body (or management committee in the case of pupil referral units) to ensure that there is a policy for looked after pupils.

The Designated Person should:

- Keep the governing body up to date with the number of LAC on roll and inform them of their progress;
- Provide an annual report on the implementation of school policies in respect of LAC;
- Work with the Local Authority in respect of procedures for LAC in danger of exclusion;
- Ensure that the governing body has regular information on any 14-19 programmes which mean that LAC visit more than one site and that no LAC is disadvantaged from any arrangements put in place simply because they have care status.
- Have knowledge of any additional learning needs the pupil may have and have a close working relationship with the ALN Coordinator.

The governing body needs to be appraised of their legal responsibilities in respect of Looked after Children.

The school adopts the Local Authority policy for Looked after Children.



SCHOOL IMPROVEMENT

With the support of our challenge advisors we continue to work together on areas of improvement.

The agreed focus for school development planning this year is as follows:

- To develop oracy in the foundation phase
- Further develop writing in KS2
- To develop application of skills in numeracy to impact on above expected levels
- Implement the new curriculum- Focus: Ambitious capable learners
- Health and wellbeing- Attendance

SCHOOL PROSPECTUS

The school prospectus has been updated in accordance with legislation. Copies are available from the School Office.

SCHOOL POLICIES

All school policies are reviewed by governors and staff on a rolling program. Every statutory policy is reviewed annually. Policies are available for parents upon request and key policies are to be found on the school website

SCHOOL INSPECTION

The school was inspected during week beginning 13th January 2014. An inspection report has been produced by Estyn and is available on request from the school office; a report is also available to download from the Estyn Website.

ATTENDANCE

As you are aware, regular attendance and punctuality play a vital part in a child's education. It is essential that pupils attend regularly if they are to take full advantage of the educational opportunities available to them. The Educational Welfare Officer works closely with the Head-teacher to promote good attendance and to support families with difficulties

Attendance for the school year 2018/2019 was 93.5% an improvement from 93.4% in 2017/18

School liaises closely with the Local Authority to monitor attendance and punctuality. The school has close contact with the Education Welfare Officer whereby home visits, telephone calls and follow up visits are carried out to reduce absences in named children / families. All families are urged to contact the school on the first day of a pupil's absence and every day thereafter.

EXCLUSIONS

There have been no permanent exclusions in the school over the past 3 years.

HEALTHY EATING

The school has a healthy eating policy and children are encouraged to eat fruit for snack time and/or Milk and Water.

BREAKFAST CLUB

The FREE Breakfast club continues in both departments from 8.20 a.m. and is well attended. All children are welcome to attend free of charge. Children must arrive no later than 8.35am. The school also runs a well-attended Early Birds Club (payable) which runs from 7.50 a.m. – 8.20 a.m.

The head teacher and the in school attendance officers work with parents and the Education Welfare Officer to encourage better attendance. Regular print-outs of attendance are sent home with all pupils with accompanying letters for poor attendees. Punctuality has improved over the last few years. Each department has a “Late” book which parents are asked to sign when bringing their children to school after registration has closed. We also ask parents to sign if they pick up their children early from school.

EXTRA CURRICULAR ACTIVITIES

The children continue to embrace the wide range of after school clubs and it is rewarding to see their participation.

The governors extend a deep thank you to all parents for their continued support, our teachers and teaching assistants for giving voluntarily of their talents, skill and time.

These activities vary throughout the year but will usually include:

- Rugby
- Choir
- Cricket
- Eco Club
- Cookery Club
- Gardening (dependent on season)
- Chill out club
- Football
- Netball
- Cross country

RESIDENTIAL VISITS

This year 6 pupils went to a residential centre at Pendine. Year 5 pupils went to Llanmadoc. The Pupils thoroughly enjoyed themselves along with the teaching staff who accompanied them.

Governors would like to thank the teaching staff for giving of their time freely in order to make this visit an important memorable part of the pupils' year.



LINKS WITH THE COMMUNITY

PTA

The Governing Body recognises the importance of partnership between home and school. We are grateful to all parents who participate in the life of the school, and especially the Parents' Teacher Association (PTA) who have work extremely hard to raise funds. A new Friends of Clydach Primary School is currently being established and new members would be much appreciated.

The school has many links with the community:

- ◆ Pupils visit St Mary's Church to look at the building and learn the significance of the various parts.
- ◆ The local Vicar visits the school to take assemblies- "Open the Book".
- ◆ Visitors from other churches attend school assemblies.
- ◆ Children visit the local residential homes to sing at Christmas and St David's Day.
- ◆ The locality is used to enhance the curriculum, the canal, river, parks, local businesses, industry, library etc.
- ◆ Weekly visits to the local library continue to be successful.
- ◆ Children's work is occasionally displayed around the village e.g. library, health centre, banks, local shops. The police schools' liaison officer and the fire service visit regularly.
- ◆ The school is supporting Children in Need, Macmillan cancer support and Red Nose Day this year as its chosen charities throughout the year.
- ◆ Visitors are always welcome in school.
- ◆ Termly head teacher meetings with all local schools and feeder comprehensive schools

STAFF TRAINING

Teachers attend relevant courses run by the Local Authority and by external providers when funding allows.

Co-ordinators generally attend their subject co-ordinator meetings held termly. Additional Learning Needs Co-ordinator and Associate Staff meetings are attended termly.

Detail of training:

Staff meetings are held on Monday 3.30pm- 4.30pm

Focus for these meetings 2019/20 will include:

- The new curriculum
- Pupil tracking
- Self-evaluation
- School development planning
- Teaching and learning



- ALN
- Assessment
- Planning
- Data analysis
- Performance management
- Behaviour management
- Child protection
- Health and safety
- The new curriculum
- DCF

- Head teacher attends termly business, cross phase, YCA, professional development and Birchgrove and Cwmtawe cluster meetings.
- Head teacher attends termly Head teacher meetings with the director.
- All staff will receive appropriate training as priorities are identified.

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There are 5 Inset days for 2019/20: Parents are informed in newsletters of the dates of INSET days and other school events.

INSET Days:

02/09/2019
 04/11/2019
 06/01/2020
 20/04/2020
 20/07/2020

TERM DATES AND SESSIONS

Term	Term begins	Term ends	Mid-term holiday	Ends	Term begins	Term ends
Begins Autumn 2019	Monday 2 September	Friday 25 October	Monday 28 October	Friday 1 November	Monday 4 November	Friday 20 December
Spring 2020	Monday 6 January	Friday 14 February	Monday 17 February	Friday 21 February	Monday 24 February	Friday 3 April
Summer 2020	Monday 20 April	Friday 22 May	Monday 25 May	Friday 29 May	Monday 1 June	Monday 20 July



The School Day

Clydach Primary School Teaching Timetable

Time	Activity	Teaching Time
8.50-8.55	Registration	
8.55-9.10	Drilo/Handwriting	15m
9.10-9.20	Assembly	
9.20 – 10.30	Lesson	1h 10m
10.30 – 10.50	Break	
10.50 – 12.00	Lesson	1h 10m
12.00-1.00	Lunch	
1.00 -2.10	Lesson	1h 10m
2.10 – 2.20	Break	
2.20- 3.20	Lesson	1h
3.20	Home time	

4 hours 45 m teaching per day

23 hours 45 minutes per week

NB: The junior department has five minutes less am playtime and five minutes less lunchtime play in order to finish school at 3.10pm due to traffic concerns.



SECURITY ARRANGEMENTS

Foundation Phase

All doors are closed as soon as all children have come into school safely. CCTV records all activity around the school. The main door has a voice entry system in place. Fire doors have been erected to prevent visitors from walking through the building. The school has a panic alarm linked to the police station. Fencing in the school yard has improved security when school is closed and as a direct result we have seen a reduction in vandalism. To further improve our security and in the interest of the children's safety we have high level locks in the nursery yard and the top playground gate is locked/ manned at appropriate times throughout the school day.

Key Stage 2

Again we have a voice entry system in place. We have one gate to the playground which is also locked/ manned at appropriate times throughout the school day. Fire doors have been erected to prevent visitors walking through the building. The playground is at the back of the school building with no other access to the road.

We are currently costing an electronic on entry system in both departments.

Parents should be assured that every effort is made to ensure their child's safety.

Data Target setting - Foundation Phase

		Target	Target	Target	Target
		O5+	O6+	O5+	O6+
Number achieving expected outcome	LCE	82%	38%	82%	39%
	LCW				
	MDT	79%	32%	82%	39%
	PSD	85%	47%	91%	52%
	DCS				

Data Target setting - KEY STAGE 2

		2020 Current Year 6		2021 Current Year 5		2022 Current Year 4	
		Target L4+	Target L5+	Target L4+	Target L5+	Target L4+	Target L5+
Number achieving expected level	English	90.60%	37.50%	80.50%	27.70%	74.20%	22.80%
	Welsh	90.60%	31.25%	80.50%	16.60%	77.10%	22.80%
	Mathematics	87.50%	37.50%	80.50%	27.70%	77.10%	17.10%
	Science	87.50%	37.50%	80.50%	27.70%	77.10%	11.42%
	CSI						

Finally it only remains for the Governing Body to express their sincere gratitude for the considerable efforts of pupils, staff and parents, for ensuring the continued success of Clydach Primary School

November 2019